

**PREPARATION OF FINAL MANUSCRIPTS ACCEPTED FOR
INTERNATIONAL JOURNAL OF BUSINESS STUDIES AND GLOBAL
DEVELOPMENT**

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ABSTRACT

Abstract should not exceed 250 words and should concisely state what was done, how it was done, principal results, and their significance and/or contributions. It should be also noted that abstract should not contain any equations, references, or footnotes. This article plays the role of a template as well as the guidelines for prospective authors who will have to prepare the final manuscript accepted for publication by International Journal of Business Studies and Global Development. Hence, it is not required to adhere to these instructions in submission of your works for initial review. *(Do Not Use Symbols, Special Characters, Footnotes, or Math in Paper Title or Abstract.)*

Keywords: Final manuscript, Guidelines, Instructions, Prospective authors, Template

1. INTRODUCTION

The introduction of the paper should explain the nature of the problem, previous work, purpose, and the contribution of the paper. The contents of each section may be provided to understand easily about the paper.

2. HEADINGS

The headings and subheadings, starting with "1. Introduction", appear in upper and lower case letters and should be set in bold and aligned flush left. All headings from the Introduction to Acknowledgements are numbered sequentially using 1, 2, 3, etc. Subheadings are numbered 1.1, 1.2, etc. If a subsection must be further divided, the numbers 1.1.1, 1.1.2, etc.

The font size for heading and subsections is 12 points bold face. Do not underline any of the headings, or add dashes, colons, etc.

3. INDENTATIONS AND EQUATIONS

The first paragraph under each heading or subheading should be flush left, and subsequent paragraphs should have a five-space indentation. A colon is inserted before an equation is presented, but there is no punctuation following the equation. All equations are numbered and referred to in the text solely by a number enclosed in a round bracket (i.e., (3) reads as "equation 3"). Ensure that any miscellaneous numbering system you use in your paper cannot be confused with a reference [4] or an equation (3) designation.

4. FIGURES AND TABLES

To ensure a high-quality product, diagrams and lettering **MUST** be either computer-drafted or drawn using India ink.

Fig. 1: Figure Title below the figure

Figure captions appear below the figure, are flush left, and are in lower case letters. When referring to a figure in the body of the text, the abbreviation "Fig." is used. Figures should be numbered in the order they appear in the text.

Table 1: Table caption above the table

Table captions appear centered above the table in upper and lower case letters. When referring to a table in the text, no abbreviation is used and "Table" is capitalized.

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A conclusion section must be included and should indicate clearly the advantages, limitations, and possible applications of the paper. Although a conclusion may review the main points of the paper, do not replicate the abstract as the conclusion. A conclusion might elaborate on the importance of the work or suggest applications and extensions.

ACKNOWLEDGEMENTS

An acknowledgement section may be presented after the conclusion, if desired.

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(Use APA Format)

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